

# **CANTEEN STORES DEPARTMENT**

## **APPLICATION FOR LOAN FROM GM'S GENERAL & BENEVOLENT FUND**

### **DEPOT/HO Branch**

### **LOAN FOR PROFESSIONAL COURSES APPROVED BY AICTE/GOVERNMENT**

(Refer Circular No. 3/Admn/B-2/2077-II/70 Sr. No. 16 dated 11<sup>th</sup> Jan 2008)

Photograph  
Of  
Ward

- a) Full Name of Student (in capital letters) :
- b) Date of Birth & Age :
- c) Whether admission secured (yes/No) :
- d) Educational Qualification :
- e) Name of proposed course of study :
- f) Name of Institution/University :
- g) Duration of course :
- h) Date of commencement of course :
- i) Total expenses of the course :
- j) Bonafide Certificate of University :  
/College about recognition

\* Attach documentary proof

### 2. **PARTICULARS OF PARENT EMPLOYED IN CSD:**

- |                                                          |                 |                           |                       |
|----------------------------------------------------------|-----------------|---------------------------|-----------------------|
| 1) P No.                                                 | 2) Name in full | 3) Designation            | 4) Station of Posting |
| 5) Total monthly emoluments<br>including all allowances: |                 | 8) Date of<br>Retirement: |                       |

**Note :** Maximum Loan of **Rs 70,000/-** (Rupees Seventy Thousand Only) is repayable in **50 equal** installments of **Rs.1400/-** per month alongwith interest @ 5 % p.a.

I, PN:\_\_\_\_\_, Shri :\_\_\_\_\_, Desgn:\_\_\_\_\_do hereby certify that the particulars furnished are true and correct to the best of my knowledge. I am fully aware that I am liable for disciplinary action under CCS (Conduct) Rules for forwarding incorrect or false information. I have not applied for Educational Loan from any other Institution for my son/daughter for the above professional course. I allow deduction of above loan from my salary every month with 5% interest during my service, which is more than 3 years in this department.

Date :

Station :

Signature of the applicant

Counter Signed by:

**Terms & Condition**

- 1      Maximum Rs. 70,000/- Loan for study of each child subject to maximum two wards will be considered.
  - 2      Loan can be availed during the study i.e. not on completion of the course. If a part of a semester work is completed, employee can apply for uncompleted part of study.
  - 3      Loan is also applicable for 3yrs Degree/Diploma courses conducted by Institute recognized by AICTE/Government. The courses include Engineering, Management, Medicine & allied field, Computer Science, Information Technology, Agriculture, Pharmaceutical, Mass Communication, fashion designer, Architecture, C.A. ICWA, C.S.
  - 4      If both the parents are employed in CSD, loan will be admissible to one parent for a particular ward.
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**PART II**

Recommendation of RM/DGM/Depot Manager.

Branch / Depot – Ref. No.

DATE :

To:

HO Section 3.

RM/DGM/Depot Manager

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**PART III**

(For use in Head Office)

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